



കേരള ഗസറ്റ് KERALA GAZETTE

അസാധാരണം EXTRAORDINARY

ആധികാരികമായി പ്രസിദ്ധപ്പെടുത്തുന്നത്
PUBLISHED BY AUTHORITY

വാല്യം 14
Vol. XIV

തിരുവനന്തപുരം,
വെള്ളി
Thiruvananthapuram,
Friday

2025 ജനുവരി 31
31st January 2025

1200 മകരം 18
18th Makaram 1200

1946 മാഘം 11
11th Magha 1946

നമ്പർ
No.

351

GOVERNMENT OF KERALA

Power (C) Department

NOTIFICATION

G. O. (P) No. 1/2025/Power.

*Dated, Thiruvananthapuram, 31st January, 2025
18th Makaram, 1200
11th Magha, 1946.*

S. R. O. No. 112/2025

In exercise of the powers conferred by section 3 of the Kerala State Right to Service Act, 2012 (18 of 2012), the Government of Kerala have notified the services rendered to the public, stipulated time limit, designated officer, first appellate authority and second appellate authority in the Department of Electrical Inspectorate, the Kerala State Electricity Board and the Energy Management Centre, vide notification issued under G. O. (P) No. 14/ 2013/PD dated 4th April, 2013 and published as S. R. O. No. 281/2013 in the Kerala Gazette Extraordinary No. 990 dated 4th April, 2013. Now, the Government of Kerala hereby make the following amendment to the said notification, namely:—



AMENDMENT

In the SCHEDULE to the said notification, in the Table,—

(i) under the heading “A : HEAD OFFICE OF DEPARTMENT OF ELECTRICAL INSPECTORATE”, after serial number 9 and the entries against it, the following serial numbers and entries shall be added in column (1), (2), (3), (4), (5) and (6) respectively, namely,—

<i>No.</i>	<i>Category of services</i>	<i>Documents to be attached with the services</i>	<i>Working Days</i>	<i>Designated Officer</i>	<i>First Appellate authority</i>	<i>Second Appellate Authority</i>
10	Lifts and Escalators Manufacturer Registration Certificate (i) On submission of application for Lift/Escalators Manufacturer Registration Certificate/after the scrutiny and issue the defect report.	(a) Duly filled application form for registration for authorised manufacturers of lifts/escalators. (b) an original chalan receipt towards application and registration fee remitted into Government Treasury/ FRIENDS under the head of account 0043-00-800-98. (c) Test certificates of electrical testing equipments. (d) Verification certificate of workshop & equipments. (e) Declaration of Electrical Engineer, Mechanical	15	Deputy Chief Electrical Inspector (Secretary, Kerala State Electricity Licensing Board)	Additional Chief Electrical Inspector	Chief Electrical Inspector



		<p>Engineer, Electrician, Fitter (attested by the officer from the Department of Electrical Inspectorate)</p> <p>(f) Copy of group insurance policy.</p> <p>(g) Solvency certificate from any Nationalised Bank for an amount of Rs. 5 lakhs.</p> <p>(h) Details of Safety Gadgets provided to their staffs.</p> <p>(i) Details of staffs in their company.</p>				
	(ii) Issue the Authorised Lift/ Escalators Manufacturer Registration Certificate on submission of Compliance Report after rectifying defects.	Compliance report submitted by applicant.	10			
11	Complaint monitoring & review	Complaint can be submitted either online or offline mode with communication address.	7	Additional Chief Electrical Inspector	Chief Electrical Inspector	Secretary (Power)
	(i) Acknowledgment of complaint					
	(ii) Informing Action Taken		20			



(ii) under the heading “B : DISTRICT LEVEL OFFICES OF DEPARTMENT OF ELECTRICAL INSPECTORATE”, after serial number 11 and the entries against it, the following serial numbers and entries shall be added in column (1), (2), (3), (4), (5) and (6) respectively, namely,—

<i>No.</i>	<i>Category of services</i>	<i>Documents to be attached with the services</i>	<i>Working Days</i>	<i>Designated Officer</i>	<i>First Appellate authority</i>	<i>Second Appellate Authority</i>
12	<p>Permit, Inspection & License of Lifts and Escalators</p> <p>(i) Issue of Lift/Escalator Permit on submission of application.</p> <p>If application is in order issue of Lift/ Escalator Permit, else issue of the defect report.</p>	<p>(a) An application in Form ‘A’.</p> <p>(b) Quadruplicate copies of drawings duly signed by the applicant, authorised signatory of manufacturer of lift/escalator to whom the lift/escalator erection work is entrusted and licensed electrical contractor to whom the electrical erection work is entrusted showing the following particulars, namely:—</p> <p>(i) The Schematic drawing of lift/escalator installation including the earthing diagram.</p> <p>(ii) Layout of plan of erection with machine details.</p> <p>(iii) Sectional elevation.</p> <p>(iv) Passenger capacity.</p>	15	Inspector	Additional Chief Electrical Inspector	Chief Electrical Inspector



		<p>(c) Copy of approval obtained from the Local Body concerned for the Building plan.</p> <p>(d) an original chalan receipt towards application fee for each lift/ escalator remitted into Government Treasury/FRIENDS under the head of account 0043-00-102.</p>				
	(ii) Issue of Lift/Escalator Permit on submission of compliance report after rectifying the defects.	Compliance Report duly signed by the applicant, authorised signatory of manufacturer of lift/escalator to whom the lift/escalator erection work is entrusted and licensed electrical contractor to whom the electrical erection work is entrusted.	10			
	(iii) Conducting inspection on submission of Completion Report of work and issue of Lift/Escalator License if installations is in order, else issue of defect report.	<p>(a) The intimation regarding the completion of the erection of lift/escalator and the application for license in form "C".</p> <p>(b) A work completion report of the erection of the lift/escalator in form "D" as obtained from the authorised manufacturer of lift/escalator.</p>	10			



		<p>(c) A completion report in form "E".</p> <p>(d) An original chalan receipt towards license fee for each lift/escalator remitted into Government Treasury/ FRIENDS under the head of account 0043-00-102.</p> <p>(e) Copy of insurance policy taken by the owner of the lift/escalator, covering insurance for the person using such lift/escalator.</p>				
	(iv) Issue of Lift/ Escalator License on submission of Compliance Report after rectifying defects	Compliance Report duly signed by the applicant, authorised signatory of manufacturer of lift/escalator to whom the lift/escalator erection work is entrusted and licensed electrical contractor to whom the electrical erection work is entrusted.	10			
	(v) Issue of Lift/ Escalator License on submission of application for Renewal of Lift/ Escalator License.	<p>(a) Application in Form G.</p> <p>(b) Copy of insurance policy taken by the owner of the lift/escalator, covering insurance for the person using such lift/escalator.</p>	10			



		(c) An original chalan receipt towards license renewal fee for each lift/escalator remitted into Government Treasury/ FRIENDS under the head of account 0043-00-102.				
13	Complaint monitoring & review (i) Acknowledgment of complaint	Complaint can be submitted either online or offline mode with communication address.	7	Inspector	Additional Chief Electrical Inspector	Chief Electrical Inspector
	(ii) Informing Action taken		20			

(iii) under the heading “C. DISTRICT OFFICE OF DEPARTMENT OF ELECTRICAL INSPECTORATE, ERNAKULAM” after serial number 11 and the entries against it, the following serial numbers and entries shall be added in column (1), (2), (3), (4), (5) and (6) respectively, namely,—

<i>No.</i>	<i>Category of services</i>	<i>Documents to be attached with the services</i>	<i>Working Days</i>	<i>Designated Officer</i>	<i>First Appellate authority</i>	<i>Second Appellate Authority</i>
12	Permit, Inspection & License of Lifts and Escalators (i) Issue of Lift/Escalator Permit on submission of application. If application is in order issue of Lift/Escalator Permit, else	(a) An application in Form ‘A’. (b) Quadruplicate copies of drawings duly signed by the applicant, authorised signatory of manufacturer of lift/escalator to whom the lift/escalator erection work is entrusted and licensed electrical contractor to whom the electrical erection work is	15	Inspector	Additional Chief Electrical Inspector	Chief Electrical Inspector



issue of the defect report.	<p>entrusted showing the following particulars, namely:—</p> <p>(i) The Schematic drawing of lift/escalator installation including the earthing diagram.</p> <p>(ii) Layout of plan of erection with machine details.</p> <p>(iii) Sectional elevation.</p> <p>(iv) Passenger capacity.</p> <p>(c) Copy of approval obtained from the Local Body concerned for the Building plan.</p> <p>(d) An original chalan receipt towards application fee for each lift/escalator remitted into Government Treasury/ FRIENDS under the head of account 0043-00-102.</p>				
(ii) Issue of Lift/Escalator Permit on submission of compliance report after rectifying the defects.	Compliance Report duly signed by the applicant, authorised signatory of manufacturer of lift/escalator to whom the lift/escalator erection work is entrusted and licensed electrical contractor to whom the electrical erection work is entrusted.	10			



<p>(iii) Conducting inspection on submission of Completion Report of work and issue of Lift/Escalator License if installations is in order, else issue of defect report.</p>	<p>(a) The intimation regarding the completion of the erection of lift/escalator and the application for license in form “C”.</p> <p>(b) A work completion report of the erection of the lift/escalator in form “D” as obtained from the authorised manufacturer of lift/escalator.</p> <p>(c) A completion report in form “E”.</p> <p>(d) An original chalan receipt towards license fee for each lift/escalator remitted into Government Treasury/FRIENDS under the head of account 0043-00-102.</p> <p>(e) Copy of insurance policy taken by the owner of the lift/escalator, covering insurance for the person using such lift/escalator.</p>	10			
<p>(iv) Issue of Lift/Escalator License on submission of Compliance Report after rectifying defects.</p>	<p>Compliance Report duly signed by the applicant, authorised signatory of manufacturer of lift/escalator to whom the lift/escalator erection work is entrusted and licensed electrical contractor to whom the electrical erection work is entrusted.</p>	10			



	(v) Issue of Lift/ Escalator License on submission of application for Renewal of Lift/Escalator License.	(a) Application in Form “G” (b) Copy of insurance policy taken by the owner of the lift/ escalator, covering insurance for the person using such lift/escalator. (c) An original chalan receipt towards license renewal fee for each lift/escalator remitted into Government Treasury/ FRIENDS under the head of account 0043-00-102.	10			
13	Complaint monitoring & review (i) Acknowledgment of complaint	Complaint can be submitted either online or offline mode with communication address.	7	Inspector	Additional Chief Electrical Inspector	Chief Electrical Inspector
	(ii) Informing Action taken		20			

By order of the Governor,

K. R. JYOTHILAL,
Additional Chief Secretary to Government of Kerala.



Explanatory Note

(This does not form part of the notification, but is intended to indicate its general purport.)

As per notification issued under G. O. (P) No. 14/2013/PD dated 4th April, 2013 published as S. R. O. No. 281/2013 in the Kerala Gazette Extraordinary No. 990 dated 4th April, 2013, the Government have notified the services rendered to the public by the Department of Electrical Inspectorate, the details of stipulated time limit, Designated Officers, First Appellate Authority and Second Appellate Authority in exercise of the powers conferred by the Section 3 of the Kerala State Right to Service Act, 2012 (18 of 2012).

Now as a part of Ease of doing Business, the Government have decided to amend the said notification to incorporate the services provided by the Department as per The Kerala Lifts and Escalators Act, 2013, under the purview of the Kerala State Right to Service Act, 2012 (18 of 2012).

The notification is intended to achieve the above object.

